



Statistical Analyst 2

Division of Public Health Health Promotion & Disease Prevention

Job Description

Come join the team that's changing the face of Public Health

The Georgia Department of Community Health, Division of Public Health is seeking qualified candidates for our **Statistical Analyst 2** position for the Infectious Diseases & Immunization, HIV Care Program in our Atlanta office.

Under limited supervision, this position serves on a team responsible for the planning, designing, and implementation of the State's CAREWare Data System; data collection and reporting; training and technical assistance to Public Health Districts and collaborative providers statewide. Creating spreadsheets and reports; charts and graphs to demonstrate and explain data collected. Providing recommendations to improve data quality, including technological and methodological changes. Assisting in developing and revising statewide policies and procedures for data collection and reporting to meet HRSA's mandates. This position assists in all enhancements to the CAREWare Data System Infrastructure as it relates to, hardware components and software updates and/or licenses.

Qualifications

Completion of a bachelors degree from an accredited college or university AND One year of related experience OR One year of experience at a level equivalent to the lower level (GSP011) OR Five years of related experience

Preferred Qualifications

Preference will be given to applicants who in addition to meeting the entry qualifications possess the following:

- Experience utilizing Microsoft Office Suite i.e., Excel, Word, Access, and Powerpoint
- Experience utilizing Microsoft Access to generate reports, write queries, import data, and clean data
- Experience designing and developing relational databases
- Experience in CAREWare Data System
- IT Experience
- Training and presentation experience

Applying for this job

Interested candidates should **email** their resume in Microsoft Word format to: alexander@dhrjobs.com

To ensure proper routing/handling of your credentials, **copy/paste** or **type** the following as your email subject: **Statistical Analyst 2 -177118**

Benefits

This position is a pay grade 14 (Competitive starting annual salary \$32,418 - \$44,571) on the statewide salary plan. **\$32,418 - \$44,571**

In addition to a competitive salary, we offer a generous benefits package that includes a flexible schedule, training opportunities, employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

Employment Information

Job announcements are subject to change/removal without notice. Positions are closed once a sufficient pool of qualified applicants is identified.

Due to the volume of credentials received, only those under interview consideration will be contacted regarding status of their application.

Current State employees are subject to State Personnel Administration rules regarding salary.

DCH accepts educational credential recognized by the Council for Higher Education Accreditation (CHEA) and/or the US Department of Education (DOE) will be considered. DCH will contact educational institutions to verify degree, diploma, licensure, etc.

The candidate selected for this position may be subject to pre-employment drug screening and a criminal background check.

As an employee of DCH, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

The Georgia Department of Community Health strives to provide access to affordable, quality health care in our communities; encourage responsible health planning and use of health care resources; and promote healthy behaviors and improved health outcomes.

DCH is an Equal Opportunity Employer