Georgia Background Check Computer System

Provider Webinar #1
Forum for Updating Providers on New Georgia Background Check System
Meeting Agenda

- Meeting Purpose /Agenda Overview
- National Background Check Program Overview
- Mandatory LTC Program Requirements
- Voluntary Program Requirements
- Georgia Background Check Project Updates
- System Overview
- Training Approach
- Questions and Answers
- Points of Contact
National Background Check Program Overview
Presenter: CaraLee Starnes - CNA Analysis and Solutions, State Liaison – National Background Check Program

- HHS Office of Inspector General (OIG) reports
  - Nursing Facilities’ Employment of Individuals with Criminal Convictions (2011)
  - Criminal Convictions for Nurses Aides with Substantiated Findings of Abuse, Neglect, and Misappropriation (2012)

- 19% of nurse aides who received findings of abuse, neglect, or misappropriation had at least one prior conviction (average of two)
  - 53% convictions were crimes against property (burglary, shop-lifting, writing bad checks)
  - 14.3% were crimes against persons
- Over 1,500 active nurse aides had findings in another State
National Background Check Program Overview

Presenter: CaraLee Starnes - CNA Analysis and Solutions, State Liaison – National Background Check Program

- **Goal**: To help protect the vulnerable population (LTC service recipients) from abuse, neglect, and exploitation.
- Created under the Affordable Care Act, Sec. 6201
- Administered by the U.S. Department of Health and Human Services (HHS) Centers for Medicare & Medicaid Services (CMS):
  - CMS is charged with setting up an **efficient, effective, and economical** nationwide program.
  - Requirement to conduct comprehensive **fingerprint-based criminal history background checks**.
- Grant program in effect from 2010 through 2018 (or longer)
National Background Check Program Overview
Presenter: CaraLee Starnes - CNA Analysis and Solutions, State Liaison – National Background Check Program
Mandatory LTC Program Requirements

Presenter: Denise Matthews - Director TAC, Georgia Department of Community Health

- Participation in this Program is limited to Owner/Directors/Managers and Administrators of the following Facilities:
  - Private Home Care Providers, Personal Home Care Providers, Assisted Living Facilities, Community Living Arrangements

- Facilities that elect to participate in the Mandatory LTC Program will be required to agree to comply with the HFRD Program Policy and Regulations.

- Facilities that participate in the program shall ensure that their new Owner/Directors/Managers and Administrators undergo a fingerprint based FBI criminal history background check and registry checks (Georgia Sex Offender, Georgia Nurse Aide Registries, and OIG List of Excluded Individual & Entities, prior to employment.
Mandatory LTC Program Requirements – Cont.

Presenter: Denise Matthews - Director TAC, Georgia Department of Community Health

- Facilities must ensure that all current Owner/Directors/Managers and Administrators undergo a registry check, within one year of the facility participating in the program.

- Facilities are required to register all employees for electronic fingerprints for criminal history investigations through the DCH GCHEXS system. All employees must undergo a fingerprint-based FBI criminal history background check and registry checks (Georgia Sex Offender, Georgia Nurse Aide Registries, and OIG List of Excluded Individual & Entities, prior to employment.

- Facilities are required to register all employees for electronic fingerprints for criminal history investigations through the DCH GCHEXS system.
Voluntary Program Requirements
Presenter: Denise Matthews - Director TAC, Georgia Department of Community Health

Scope

- Participation in this Program is limited to employees of the following Facilities:
  - Private Home Care Providers, Hospice Providers, Home Health Agencies, Long Term Acute Care Hospitals, Nursing Homes*

- *The Nursing Home employees are required to undergo state background checks as described in O.C.G.A. § 31-7-350

- Facilities that elect to participate in the Voluntary Program will be required to complete a Participation Agreement and agree to comply with the Voluntary Background Check Policy.
Facilities that participate in the program shall ensure that their new employees undergo a fingerprint based FBI criminal history background check and registry checks (Georgia Sex Offender, Georgia Nurse Aide Registries, and OIG List of Excluded Individual & Entities, prior to employment.

Facilities must ensure that all current employees undergo a registry check, and fingerprint-based FBI criminal Background Check system with in one year of the facility participating in the program.

Facilities are required to register all employees for electronic fingerprints for criminal history investigations through the DCH GCHEXS system.
Georgia Background Check Project Updates
Presenter: Ivan Fleet – Project Manager, Georgia Department of Community Health

- **Project Timeline**
  - User Acceptance Testing: 11/2/15 – 11/20/15
  - Production Readiness: 12/15/15
  - Provider Training: 1/11/16 – 1/25/16
  - Go-live: 2/1/16

- **Future Webinar Dates**
  - Webinar 2: 12/8/15
  - Webinar 3: 1/12/16
System Overview: GCHEXS Platform Introduction

Presenter: Tim Shine – CIO, Innovative Architects

- Streamlines applicant onboarding, background check processing, tracking, and notification processes from beginning to end, increasing the efficiency with which Providers and State staff can process and securely obtain Background Checks

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<tr>
<th>Captures The Right Data</th>
<th>Integrates</th>
<th>Automates</th>
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<tr>
<td>✓ Applicant Information</td>
<td>✓ Licensing &amp; Certification Data</td>
<td>✓ Go Green (Eliminate Paper)</td>
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<td>✓ Application Status Tracking</td>
<td>✓ Automated Abuse and Offender Registry Searching</td>
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<td>✓ Current and Prior Licenses</td>
<td>✓ Criminal History Responses</td>
<td>✓ Forms and Letter Generation</td>
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<td>✓ Eligibility Decision</td>
<td>✓ Rap Back</td>
<td>✓ Notifications (decision, renewals, aging)</td>
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<td>✓ Employment</td>
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System Overview: GCHEXS Platform History

Presenter: Tim Shine – CIO, Innovative Architects

- Since 2006 - we have been involved with background check platforms
- 2010 - Direct relationship with CNA/CMS for the development of the NBCP System
- 21 State implementations or involvement, 12 States using in Production today – GCHEXS #13?
- Over 500,000 background checks thus far
System Overview: GCHEXS Platform Sneak Peak

Presenter: Tim Shine – CIO, Innovative Architects

- Secure Login
- User Accounts will be provided

Login

For assistance please contact Denise Matthews at 404-463-0115 or email dmatthews@dch.ga.gov

* Username: 

* Password:  

Forgot Password

Login
System Overview: GCHEXS Platform Sneak Peak

Presenter: Tim Shine – CIO, Innovative Architects

- Dashboard to guide you through the process
- Status links to manage your applications through their lifecycle
- Informational messages to assist you with latest GCHEXS news
System Overview: GCHEXS Platform Sneak Peak
Presenter: Tim Shine – CIO, Innovative Architects

- New Applicant Workflow
- Wizard like step through of application
- Capture all pertinent Applicant information
- Connected to Cogent*
System Overview: GCHEXS Platform Sneak Peak
Presenter: Tim Shine – CIO, Innovative Architects

- Check Registries automatically, or go directly to them
- Record your findings with supporting notes if applicable
System Overview: GCHEXS Platform Sneak Peak

Presenter: Tim Shine – CIO, Innovative Architects

- Automatic Notifications
- New Account
- New Determination Available
- Fingerprint Updates
Lesson 1: User Account Setup, Login, Recovery
Lesson 2: Using the GCHEXS System
Lesson 3: How to Add an Application
Lesson 4: Manage Your Applications
Lesson 5: Manage Your Employment Roster
Questions and Answers
Points of Contact

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