



GEORGIA DEPARTMENT  
OF COMMUNITY HEALTH

# MFP Planning & Policy Development Report



Presentation to: MFP Steering Committee/Stakeholder Meeting

Presented by: RL Grubbs



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# Mission

## The Georgia Department of Community Health

We will provide Georgians with access to affordable, quality health care through effective planning, purchasing and oversight.

*We are dedicated to A Healthy Georgia.*

# Four Major Project Tasks

- Policy updates for OP and PPM
- Project Communications
- Convene "Training and Workforce Development Subcommittee"
- Development Project Management Documents



# Policy – Update Operational Protocol

- Revisions to Operational Protocol Since Feb 2013
  - Collecting project requirements and change orders
    - from contractors, steering committee meetings, project evaluation, internal project meetings, executive management,
  - Process for OP Amendment (Version 1.6)
    - internal project reviews
    - external reviews by contractors
    - Reviews by DCH executive sponsor/executive management
    - Submission to CMS for approval
    - Make changes required by CMS

# Policy – Update Policy & Procedure Manual (PPM)

- PPM Revisions Since February 2013
  - Continuous Collection of requirements and change orders
    - Changes in MFP Processes, Flows and Forms
    - Integration of CBAY and DBHDD process
    - Cross-Walk between State Codes and Type of Service
  - PPM Review Process
    - internal project reviews; external reviews by contractors
    - Reviews by DCH executive sponsor/executive management
    - Final Version Published
  - Implementation, Training and Evaluation

# Project Communications - Update



- WebEx to broadcast SC/Sub-Committee Meetings
- MFP Brochures and posters
  - New order should be delivered by January 31<sup>st</sup>
- MFP Website Redesign
  - Requesting input on the website redesign
  - Who are users (primary, secondary, tertiary stakeholders) and what are user requirements
- Reviewing Web Based Survey Tools
  - to improve collection/analysis of stakeholder input

# Training and Workforce Development Subcommittee: Update on Activities

- Developed DESKAIDs and Workworks Manual for MFP Field Personnel
- Developed Training for DESKAIDs and Manual
- Delivered Training on 12/10/2013 to field personnel via WebEx
- Conducted Training Evaluation
  - Results (next slide)

# 12/10/13 DESKAIDs, Workworks Manual and SEE: Brief Review of Eval Data (Slide 1 of 3)

I. Tr. Eval Question	Average Understanding Before Training	Average Understanding After Training	+/- % Change
Q7. Knowledge of 3 Community Employment Service Options	1.47	3.06	+208%
Q8. Knowledge of 2 Employment Service Providers	1.53	3.18	+208%
Q9. Where to Locate SEE Vendor and Make a Referral	1.53	3.00	+196%
Q10. Use DESKAID to Advise about Employment Options	1.47	3.06	+208%

II. Aspects of Training	Scale 1 (SD) to 4 (SA) Mean/Average
Q16. Trainers Seemed Knowledgeable About Training Issues.	3.41
Q17. Training Has Better Equipped Me To Do My Job (I Can Apply What I Learned)	3.35
Q15. Presentations Given by Facilitators Were Helpful	3.35
Q13. Quality of the Training and Materials was good.	3.29

# 12/10/13 DESKAIDs, Workworks Manual and SEE: Brief Summary of Eval Data (Slide 2 of 3)

- Comments:
  - Didn't receive materials prior to training.
  - Couldn't join webinar as it was limited to 25 participants and number had been met
- III. Request for Additional Information/Training:
  - Medicaid switches from Nursing Facility to Community



# 12/10/13 DESKAIDs, Workworks Manual and SEE: Brief Summary of Eval Data (Slide 3 of 3)

- Location of WebEx recording for review:
  - [www.dch.georgia.gov/mfp](http://www.dch.georgia.gov/mfp)
  - Look down the page for “MFP Training – Webinars”
  - Click the link to play the recording of the training:  
<https://dchmeetings.webex.com/dchmeetings/ldr.php?AT=pb&SP=MC&rID=27374447&rKey=ac69485b314a758b>



# Future MFP Subcommittee Tasks

- Development of Home Care Ombudsman Training
- Develop Proposal for Direct Service Workforce (DSW) Development
  - Identify and convene a working group/task force
  - Task Force will be state-wide, multiple agencies, academic/technical training partners, providers, cross-disability, etc.
  - Determine what needs to be done (scope of work)



# Project Management (PM) Documents - Update

- Project Charter and Scope Statement – Revised
- Project Work Breakdown Structure (Shared task with project director and project team members) – Under Revision
- Network Diagram and Critical Path – Under Revision
- Project Logic Model, Quality Standards, Performance Measures
  - (shared tasks with Evaluation Advisory Sub-Committee) – Under Revision
- Project Communications Plan – Under Revision
- Project Risk Management Plan – Under Revision
- Project Change Control Process – Under Revision
- Audits, Project Performance Reports –
  - (shared tasks with Evaluation Advisory Sub-Committee) – Under Revision

# Questions? Contact Info

Questions, contact –

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