

Board of Community Health  
Audit Committee Meeting  
January 13, 2005

The Board of Community Health Audit Committee held its meeting at the Harry S. Downs Center for Continuing Education, Clayton College and State University, Morrow, Georgia.

Committee members present were: Kip Plowman – Chairman, Lloyd Eckberg and Mary Covington.

Department of Community Health staff present were: Carie Summers, Chief Financial Officer, Kim Hinton and John Hankins.

Others present: Phyllis Wright, Jared Duzan, Kathy Wade, Suzanne Heck, Linda Nicholson, Bert Bennett, Sheila Humberstone, Hope Hickman and Kim Raymond.

Mr. Plowman called the meeting to order. and welcomed everyone to the Audit Committee Meeting. Mr. Plowman then turned the meeting over to Carie Summers and she presented two agenda items.

1. DCH received a grant award from CMS to participate in a pilot program called Payment Error Rate Measurement (PERM). She introduced Jared Duzan and Kathy Wade of Myers and Stauffer, the vendor DCH contracted with to help the department with the PERM program. Mr. Duzan then gave an overview of the PERM program.
2. Ms. Summers' second agenda item was the status of the FY 03 Financial Audit. She introduced two DCH staff members, Kim Hinton and John Hankins, to the committee. Ms. Summers shared with the committee and reviewed a list of twelve complex issues affecting the FY 03 Financial Audit. She reviewed and discussed each of these items in this report.

Mr. Plowman then asked Ms. Summers and her department to help the Audit Committee establish guidelines, rules and recommendations for the Audit Committee and that eventually the DCH Board could adopt. A question was asked how often these committee meetings would occur. Mr. Plowman said that he anticipated meeting every month until the Audit is completed.

There being no further business, the meeting was adjourned.

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KIP PLOWMAN  
Chairman, Audit Committee

