

Board of Community Health  
Audit Committee Meeting  
February 10, 2005

The Board of Community Health Audit Committee held its meeting at the Harry S. Downs Center for Continuing Education, Clayton College and State University, Morrow, Georgia.

Committee members present were: Kip Plowman (Chairman) and Mary Covington.

Department of Community Health staff present were Chief Financial Officer Carie Summers, Acting Chief Information Officer Barbara Prosser and John Hankins.

Others present: Phyllis Wright, Rhonda Perry, Kenley Finlayson, and Hope Hickman.

Mr. Plowman called the meeting to order and welcomed everyone to the Audit Committee Meeting. Mr. Plowman then turned the meeting over to Carie Summers and she discussed the following:

#### FY 2003 Financial Audit Status

- Expected to be completed February 18, 2005;
- Governmental Funds Option;
- Proprietary Funds Option;

#### FY 2004 Financial Audit Work Plan

- Project management;
- Reprocessing all FY 2004 paid claims;
- Reprocessing sample of FY 2004 denied claims;
- Financial estimates of impact of remaining system tickets;
- Quality assurance of processing;
- Completion of financial statements;
- GDOAA and joint venture work plans;

#### FY 2005 Financial Audit Work Plan

- Reprocessing of targeted claims;
- General timelines;
- Independent financial auditor;

#### Audit Committee Charter

- Sample for consideration.

There being no further business, the meeting was adjourned.

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KIP PLOWMAN  
Chairman, Audit Committee